



Tasburgh Parish Council

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STRATEGIC ACTION PLAN 2015-16

Tasburgh Parish Council will publish an action plan annually in May. The Plan will be drawn from the budget which is set in January and which includes project expenditure for the forthcoming year; from matters raised by members of the public during the Annual Parish Meeting; and from matters identified within the Parish Plan.

Tasburgh Parish Council will continually review the action plan, and will add any matters as required through the year. The Action Plan will be formally reviewed by Council on a quarterly basis, to include an update on the matters identified; addition of any further appropriate actions identified during the quarter; and signing off of any completed actions.

Tasburgh Parish Council's objectives for 2015-16 are:

Action	How identified?	Timescale	Budget	Update
Progress installation of kissing gate at Heritage Field	Issue 5 of Parish Plan 2009	Ongoing due to complexity	£1,650.00 allocated. Grant funding to be applied.	Council has been exploring options for many years, this is a complex project due to the sensitive archaeology of the Heritage Field site. August 2015 – in negotiation with Norfolk Archaeological Trust and Historic England for suitable location and structure design.
Install prototype sign in Lower Tasburgh	Prototype sign was given to Council and painted, Council felt that a sign at the main entrance road to Lower	By December 2015	£1,585.00	August 2015 - Planning permission received, work appointed April 2015 and expected to be completed by end of September 2015.

Councillors: Jill Casson, Willie Crawshay, Brian Hill, Sarah Isaacs, Geoff Merchant,
Dave Moore, Keith Read, Matthew Read, Rachel Simmons



	Tasburgh would be appropriate.			
Contribute to planning process for Long Stratton development and bypass	Issue 3 of Parish Plan 2009	Ongoing dependent on Local Plan and planning applications	N/a	August 2015 - Council continues to respond to all planning consultations relating to Local Plan and/or Long Stratton development and bypass. Representative of Council spoke at Local Plan hearing to discuss concerns about the impact of traffic.
Appropriate management arrangements for Burrfield Park	Issue 3 of Parish Plan 2009	Ongoing	£700.00	August 2015 – Overseeing of Park appointed to Burrfield Park Management Advisory Committee (non-decision making). Park won a Norfolk Biodiversity Award in July 2015.
Burrfield Park and Charity Administration	Trusteeship of Sand, Gravel and Marl Pit Charity handed over to Council in December 2014.	Ongoing		August 2015 – Clerk booked on Charitable Trust training course – part-funded with Poringland Parish Council.
Good governance of the Parish	Elections; ILCM membership	Ongoing		August 2015 – all new councillors booked onto introductory training. Continued attendance at training courses, conferences and seminars.
Achieve LCAS 'Quality' Award	Parish Council meeting	December 2015		August 2015 – application made, addressing minor points.
Water to allotment site	Part of original project	December 2015	£1,000.00	August 2015 – licenses agreed July 2015. Grant funding being drawn down and installation expected September 2015.

Review the Parish Plan	Annual Parish Meeting 2015	December 2015		August 2015 – Roger Burnett has reviewed the actions and produced a report which will be presented to Council in August 2015. A number of actions and considerations will be discussed, and are expected to add to this action plan.
Monitor development of the Church Road site and contribute to development process at an early stage	Meeting August 2015	Ongoing	N/a	

Outline actions agreed May 2015.

Enhanced action plan agreed August 2015.

Quarterly reviews due November 2015 and February 2016.

Next action plan due May 2016.